North Carolina Office of Interoperability
North Carolina Department of Crime Control & Public Safety

Statewide Interoperable Communications Training Request Form

This form must be completed at least 45 to 60 days in advance of a proposed event to initiate the feasibility and approval process for any statewide interoperable communications training, education/outreach, exercise, workshop, or related activity.   The N.C. Office of Interoperability serves as the coordination and facilitation entity for all statewide interoperable communications activities *funded by the U.S. Department of Homeland Security (DHS), Interoperable Emergency Communications Grant Program (IECGP)*. As such, this form must be reviewed and approved by the N.C. Office of Interoperability (Statewide Interoperability Coordinator) and the North Carolina Department of Crime Control & Public Safety, Office of the Secretary **prior** to the initiating, planning, coordination, and execution of the proposed statewide interoperable training, education/ outreach, exercise, workshop, or related activity. This form may be submitted to ayoung@nccrimecontrol.org or via fax to (919) 715-0848, Attn: N.C. Office of Interoperability. The requestor will be notified via e-mail (in writing) of the outcome within ten business days of receipt in the N.C. Office of Interoperability. ☐*By checking this box, the point of contact submitting this request has no conflict of interest, personally or professionally with this request/activity and represents that this request is in the best interest of the public safety mission for N.C.*

Title of Request/Proposal:

Primary Point of Contact for event: (*Name, address, email, and primary phone*)

Proposed Location/Date(s)/Duration:

Purpose/Objective:

Name of instructor(s) and qualifications for this type of training/workshop?

Type and number of participants anticipated- a roster of registrants will be required for final documentation (any pre-requisites for participants):

Approximate Cost of proposed event (all expenses- attach a simple break down of costs):

-FOR THE N.C. OFFICE OF INTEROPERABILITY ONLY-

➢ All fields completed in the above form? Form received in appropriate time frame?
➢ Eligibility of IECGP funding (under which goal or investment justification for which FY?)
➢ Is a completed and signed BDA from the NC OIO attached? Any supporting documentation required/attached?
➢ Preliminary assignments made for initiating, planning, executing, monitoring, and closing resources? (e.g. FY, etc…)
➢ Coordinated with NCEM for entry into T.E.R.M.S. in writing? Posted on NC OIO Website under event/calendar?

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N.C. Office of Interoperability Approval (SWIC or designee)/date   N.C. CCPS, Office of the Secretary Approval/date